



# Montague School

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## Incursions Policy

### RATIONALE

Montague School incursions program enables students to further their learning and social skills development, providing educational experiences beyond those normally available within the regular program, and allow students to make connections between their learning and the wider community.

### AIM

- To reinforce, complement and extend learning opportunities beyond the classroom.
- To develop an understanding that learning is not limited to school, and that valuable and powerful learning takes place in the real world.

### IMPLEMENTATION

- An excursion is defined as any activity beyond the school grounds.
- An incursion is defined as an activity brought into the School that would not be part of the normal day to day program.
- The School Leadership Team will ensure that all excursions and incursions are maintained at a reasonable and affordable cost and comply with all DET requirements.
- All endeavours will be made not to exclude students simply for financial reasons.
- A designated Teacher-in-Charge will coordinate each excursion or incursion
- The Teacher-in-Charge of the excursion will ensure that:
- The Application for incursion form is filled out appropriately
- Appropriate arrangements have been made for students not attending the incursion.
- Copies of completed Permission forms, and signed 'Confidential Medical Information' forms must be carried by staff at all times.

### REVIEW CYCLE

This policy was last updated September 2020 and is scheduled for review on September 2021.