



Montague School

100 Montague Street, South Melbourne VIC 3205

Tel: 03 9690 3535 | Email: montague.ec@edumail.vic.gov.au

Camps Policy

Rationale:

The School camping program enables students to further their learning and social skills development in a non-school setting.

Aims

- To provide all students with the opportunity to participate in a Camps and Tours program
- To provide shared experiences, and a sense of group cohesiveness
- To reinforce and extend classroom learning
- To provide a program that delivers skills and knowledge that may lead to a lifelong involvement in worthwhile leisure pursuits.
- To provide a program that promotes self-esteem, resourcefulness, independence, leadership, judgement, cooperation and tolerance.

Implementation

- The School Principal should approve all camps before permission is sought from School Council.
- A camp is defined as any activity involving at least one night's accommodation
- The school council will ensure that all camps are maintained at a reasonable and affordable cost, and comply with DET requirements
- Camps will be budgeted for, and accurate costing presented to the Campus Business Manager in a timely manner.
- Students will not be excluded from camps for financial reasons.

Campus Principals are responsible for the conduct of all excursions and must ensure:

- an online notification of school activity form is completed prior to the activity
- a planning and approvals process is undertaken, in accordance with Departmental policy and requirements, which takes into account the following considerations:
 - venue selection
 - safety, emergency and risk management
 - informed consent from parents
 - medical information
 - appropriate staffing and supervision
 - student preparation and behaviour
 - requirements for any adventure activities.

All camps require School Council approval. This approval is to be sought at a scheduled School Council meeting prior to the camp departure date. Information to be presented will include:

- The educational aims/objectives of the camp
- The names of the adults attending and their expertise and experience
- Travel arrangements and costs
- Venue details and an itinerary of events

- Procedures to be followed to ensure the safety of the students
- Alternative program arrangements for students not attending the camp

Evaluation

This policy will be reviewed as part of the School's review cycle.